

Facilities Committee Meeting Minutes

June 9, 2016

Room 200 – Tredyffrin/Easttown Administration Office

5:00 p.m.

Attending all or part of the meeting:

Board Committee Members:	Virginia Lastner, Chair, Michele Burger, Todd Kantorczyk, Edward Sweeney
Other Board Members:	Douglas Carlson, Kevin Buraks, Kate Murphy
T/E School District Representatives:	Art McDonnell, Colm Kelly, David Francella, Mark Cataldi, Fred Gordon
Other:	Tom Daley from Daley + Jalboot Architects
Community Members:	Lauren Forman, Douglas Anestad, Cindy Verguldi, Peg Layden, Jerry Henige, Theodore S. Horvath

Devon Elementary PTO Donation:

- DES PTO President Lauren Forman, presented three gifts to the Committee totaling approximately \$8,000. The gifts include two water filtration systems, a buddy bench and a free standing basketball hoop. The Committee thanked Mrs. Forman for the PTO's generous donations to DES and approved the installation in consultation with District maintenance.

Public Comment:

- Douglas Anestad commented on the VFMS Fencing project.

Approval of the Minutes:

- The Committee approved the minutes from the May 19, 2016 meeting.

Construction Report:

- Mr. Daley updated the Committee on the 2016-17 summer projects. All construction bids have been approved and the work is being scheduled to be completed over the summer.
- Mr. Daley updated the Committee on the Maintenance and Storage Center building project with the completion date targeted for the end of September. The contractor is slowly making up for lost time due to unusually rainy weather that delayed a substantial amount of excavation required for this project.

VFMS Fencing Bid Results:

- Mr. Daley reviewed the bid results for the VFMS Fencing project which came in under the construction estimate. Mr. Daley also reviewed the alternates included in the bid. He reported that Tredyffrin Township should rule on the fence height variance on June 23, 2016. The Facilities Committee approved the VFMS Fencing project base bid and alternate #2 as presented and directed it be placed on the agenda at the next Board meeting under Other Actions Under Consideration.
- Mr. McDonnell reviewed the action approved by the Board on the May 9, 2016 consent agenda. It allows for current projects undertaken by the District continue throughout the summer months. In the absence of regularly scheduled Board meeting, this action will stand as authorization for the Superintendent or his designee to work with District staff and consultants to take the necessary action to allow current Board approved projects to continue through the summer.

District-wide Traffic Study RFP Results:

- Mr. McDonnell reviewed the two proposals received for the District-wide Traffic Study. Traffic Planning and Design's (TPD) proposal was the lowest proposal at \$25,200. The Facilities Committee approved accepting TPD's proposal and to start with CHS , TEMS and VFMS. Mr. McDonnell will contact TPD to inquire if VFES needs to be included with the VFMS study. The Committee directed this be placed on the consent agenda at the next Board meeting.

VFMS New Pathway:

- Mr. Daley reviewed his letter which outlines the cost and planning needed if a new pathway is to be installed in the summer of 2017. The Committee authorized Mr. Daley to begin work on the planning process and to return to the Committee in the fall with input from a civil engineer.

BES Crosswalk Request:

- Mr. McDonnell reviewed the resident request for a crosswalk at BES. PennDot performed a study and determined that a crosswalk cannot be installed at this location due to the hazardous road conditions.

Other:

- Mr. McDonnell reviewed the purchasing process, and the difference between bids, RFP's and RFQ's. The Board approves a Contracted Services list of vendors each year, and Mr. McDonnell explained how this list is compiled and utilized during the year. The list will appear on the June consent agenda.

Public Comment:

- Cindy Verguldi commented on the Maintenance Building project.
- Douglas Anestad commented on the VFMS Fencing project.
- Theodore Horvath commented on the VFMS Fencing project and proposed pathway.

Future Meeting Dates:

- To be Determined

Adjournment:

The meeting adjourned at approximately 7:02 p.m.